

## Teaching Policy of CF Piano Studio

This policy is in place to protect the student, the parent, and the teacher, and to avoid conflict so that lessons run smoothly. If you have any questions or concerns regarding this policy or your child's lessons, please do not hesitate to contact me at [camillarfratta@gmail.com](mailto:camillarfratta@gmail.com).

### Lessons

Students may enroll for lessons at any time during the year, provided the teacher deems they are ready for piano lessons. The first lesson is a try out lesson and is free. Following the try out, the students are expected to remain enrolled for the entire academic year. Lessons will take place at the teacher's studio.

Lessons will be held weekly for the fall semester (September through December) and the spring semester (January through mid-June). Summer lessons are optional and offer more flexible scheduling.

Holidays include Thanksgiving, Christmas and New Years, and Spring Break.

### Tuition and Payment

Tuition reserves the student's weekly time slot in the teacher's schedule throughout the year and is required regardless of attendance.

60 min. lesson = \$40

45 min. lesson = \$30

30 min. lesson = \$20

Tuition is paid monthly on the **first lesson of each month** and is calculated by multiplying the lesson rate by the number of lessons scheduled for the specific month. Tuition is payable by Venmo (@CamillaFratta) or checks (made out to "Camilla Fratta"). Additional lessons are offered teacher's availability permitting. Rates are reassessed annually.

Materials are not included in tuition. Students are expected to bring all necessary materials to their lessons. This includes assigned music, lesson notebook, and a pencil.

### Tardiness, Rescheduling, and Cancelations

The student will contact the teacher by phone or text if they expect to be late for a lesson. If a student arrives after their lesson time has begun, the teacher will complete the lesson in the remaining time of the lesson, regardless of the delay. Additional time for student tardiness is not guaranteed.

Students who need to reschedule a lesson should contact the teacher at least one week in advance.

Students must cancel lessons by phone or email with at least 24 hours notice. Cancellations with sufficient notice can be rescheduled. If the student cancels a lesson less than 24 hours before the lesson time the class is still paid for.

The teacher may need to reschedule or cancel a lesson too. In this case, the teacher will provide an option of a make-up lesson within the month or following one.

### **Withdrawal**

Students should consult with the teacher if they are planning on terminating lessons to make sure there are not areas that can be resolved. If the student decides to discontinue lessons, one month's notice is required. The lessons remaining in that month will be finished. There are no refunds for withdrawals.

Student \_\_\_\_\_ Date \_\_\_\_\_

Parent \_\_\_\_\_ Date \_\_\_\_\_

Teacher \_\_\_\_\_ Date \_\_\_\_\_